

PAGS Executive Board Meeting
January 25, 2015
Starlight Diner, Wescosville, Pa.
2:00 pm

In attendance: Reagan Bitler, Claudia Hill, Mariellen Hittner, Sue Myers, Silvia Bisker, Linda Cancellierre, and Susan Zanella. Absent: Betty Laevey, Brenda Riggs, and Jenn Avery.

I Review of the Executive Board Minutes from 2/22/14

- Board minutes were reviewed from 2/22/14 to determine how a budget was established for last year.
- It was stated that each area of the gourd society's budget was established according to the amount that was spent the year before from the treasurer's report.

II Constitution and By-Laws Review

- The constitution and by-laws were reviewed by the board
- Section V under Article IV – Changed from “The Membership Chairperson shall maintain a Post-Office mailbox to receive ...” to “The Membership Chairperson shall maintain a post-office mailbox to provide ...”
- Section V under Article IV – Officers' Duties regarding the Membership Chairperson was changed from Yahoo Group to on-line electronic message board to make it a broad statement.
- Section 2 under Article V – Executive Board- It was decided that the 2 board meetings would be held in January and August; no changes needed to the constitution.
- Section 2 under Article VI – Committees states that budget requests by all committees must be presented in writing and approved by the executive board in advance. This article is not being abided by at the current time.
- Section 1 under Article VII – Ad Hoc Positions – The library position was discussed since Gloria stepped down from this position. It was decided since Reagan has to be at all of the meetings, he would bring the library along each time.
- **A motion was made to accept the changes made to the constitution and by-laws by Silvia and seconded by Linda.**

III Treasurer's Report – Financial Status of PAGS

- Reading of the Treasurer's Report by Sue Meyer from December, 2014
- Checking account: \$6,226.98
- Savings account: \$2,248.16
- Total: 8,475.14

IV 2015 Budget Setting and Discussion

Income for 2015:

- Membership Fees (135 x \$15) \$2,025
- Gourd Festival
 - Vendor registration fees \$2,050
 - Class registration (209 seats x \$5) \$1,045
 - Silent auction \$1,084
 - Banquet Registration \$750
 - Saving's interest .22
 - Total \$6,954.22

Expenses for 2015:

- Communication and Office Supplies
 - Mailing/Stamps/Fax \$50
 - Supplies (Paper, folders, binders) \$50
 - Copying and printing (membership related) \$50
 - Website \$25
 - Total \$175
- Public Relations
 - Education committee/farm show/Jim Story AGS \$120
 - Newsletter \$35
 - Total \$155
- Workshops
 - Facility rentals (up to \$50 x 3) \$150
 - Presenter/instructor (\$75 x 3) \$225
 - Total \$375
- PAGS Gourd Festival
 - Lebanon County Expo Center (West hall and pavilion) \$2,325
 - Tables, chairs, paging system (80 tables, 125 chairs) \$560
 - Utilities (2014 \$519.89) \$1000
 - Social event/banquet \$750
 - Advertising (flyers and ads) \$600
 - Supplies (papers, folders, binders) \$100
 - Total \$4,585
- Library \$125
- Holiday Luncheon
 - Facility donation \$50
 - Main dish (turkey/ham) \$75
 - Total \$125
- Insurance \$200
- Social (bereavement/get well cards) \$75
- Total expenses \$6,035
- Expected Surplus/Deficit \$919.22
- **A motion was made to approve the budget by Silvia and seconded by Linda**

V 2015 General Membership Meeting Dates and Locations

- Spring Newsletter Deadline – March 15
- Spring Business Meeting with demo – April 18th
- Membership Dues – June 1st
- Fest Work Day – June 6, 10am at Eli's
- Fest Set-up – June 17th
- PAGS Gourd Festival – June 18-20 Lebanon County Expo Center
- Summer Newsletter Deadline – June 28th
- Summer Business/board Meeting – August 15th
- Fall Newsletter Deadline – August 30th
- Fall Business Meeting – October 17th
- Holiday Dinner – November 21st St. Paul's UCC Church

VI 2015 PAGS Workshop Dates, Locations, Topics

- Spring Workshop – May 16th Mary Meadow's Campground
- Summer Workshop – July 18th TBA
- Fall Workshop – September 19th TBA

VII Review of Committees and Committee Requests and Needs

- Website – Jennifer Avery
- Social Media – Angie Wagner
- Newsletter – Susan Zanella – needs to have contributions from the society. It was suggested to bring back gourder of the quarter as a possibility
- Farm show/education committee – it was discussed about getting a better space for this year since we are an agriculture product
- Library – Regan is getting two new books
- PAGS Festival Committee – to meet soon

VIII Membership Status and Dues

- Current membership – 140
- Membership dues will remain at \$15/year
- 9 paper newsletters are being sent out, all others electronically

IX AGS Magazine Featured Article for Summer Issue

- It was discussed what information we wanted to place in the AGS Summer Magazine regarding the PHI chapter

X PAGS Goals and Initiatives 2015

- Continue to serve and educate the public regarding gourds

XI Adjournment

- **A motion was made to adjourn the meeting by Silvia and seconded by Linda**
- Meeting was adjourned at 5:30 pm